

CAPITOL REGION HAZARDOUS MATERIALS RESPONSE TEAM  
Steering Committee Meeting  
July 8, 2008

Meeting Location: East Hartford Public Safety Complex

Present: Acting Chief Will Perez, East Hartford  
Asst. Chief Rob Levandoski, Ellington

Guest: Dep. Chief Rick Westman, East Hartford  
Lieutenant Cory Sepelak, East Hartford  
Firefighter Kevin Brown, East Hartford

Absent: Asst. Chief Gary Allyn, West Hartford  
Chief Mike Varney, Ellington  
Dep. Chief Mike Jepel, Simsbury

New Business:

Discussions related to web-site. Currently we are lacking a key resource to develop and manage the web-site. Team is still seeking a member or other key resource to take on the web coordinator role.

Jump suits were located in West Hartford. Group understands that there are a couple of problems and that suits were going to be returned. This will clearly delay the standardization and deployment of suits/jump bags to team members.

Command Structure:

Discussions centered around the formalization of organization chart. This is not a new topic and the group agreed this needs to be formalized and developed. This will be one of the key deliverables for next meeting.

The group also discussed the formalization of a team roster. It is anticipated the A/C Allyn already has a roster. Each department chief is requested to formalize a roster and submit it to Kevin Brown (East Hartford). This will formalize the department roster and also support the development of a recordkeeping system to qualify each members FIT tests, physical, contact information, qualifications, and department approval to act as part of the team.

Group discussed maximum size of team. Discussions about limiting size to 60 members. To be formalized and codified next meeting.

Training:

HazMAT IO class recently finished. As with previous program, excellent feedback received from members who completed the program. Committee setting a planning meeting to discuss training focus, trailer orientations, practical exercises, and formalization of NFPA472 program.

FOG

Discussions related to FOG. It is not clear if all members have access or copy of the current FOG. Group agreed that FOG should be on Web-site. Looking for clarification is FOG is still in DRAFT form or if it is in final version.

Next Meeting: August 12, 2008, 19:00